

Kirklington Parish Council Meeting

Minutes for Parish Council meeting held on 6th November 2023 7.30pm

Attendees: Cllr Bob Radford (RSR)(Chair), Cllr Ian Woolridge (IW), Cllr Graeme Wheatcroft (GW), Cllr Sarah French (SF), Cllr Patrick Mitchell (PM), Helen Cowlan (HC)(Clerk)
Public: Kate Cumberpatch

1. Apologies for absence

Cllr Andrew Twidale – illness. Apologies were accepted by the Parish Council.

2. Declarations of interest

None.

3. Minutes of last meeting

The minutes of the Parish Council meeting held on 11th October 2023 were approved as a true record. Proposed RSR, seconded IW.

4. Adjournment for matters to be raised by the public for future consideration, and County/District Councillor items

- **Footpaths – Action – HC to report poor footpath surface alongside the Church, but especially near the gate (Mansfield end); also ground creep coming down the hill is making the path narrow (20-26).**
- **Flooding** – Cllr Rainbow confirmed that queries relating flooding should be directed through customer services but will circulate an email with useful signposting for support for Clerk to circulate; IW highlighted it would be good to be allocated a specific case officer to liaise with.
- **Glass recycling** – Cllr Rainbow confirmed that kerbside recycling of glass is currently looking to start in the Spring / near Easter.

5. Planning

No planning items / matters received.

6. Action points review

Number	PC member	Subject	Date Raised	Status
16-45	HC/PR	<u>Ivy Farm</u> No further updates have been received; although the site remains an eyesore, there are no current or new issues so the action will be closed. Situation to be reviewed again as needed in the future.	Nov-16	close
19-57	RSR/IW	<u>School Playing Field</u> RSR and IW will meet with Head to agree a way forward, as well as discussing how to establish that the playing field was gifted with a condition of availability to the public; also need to understand insurance implications for liability. Action: discuss update at January's meeting.	Nov-19	ongoing
20-25	GW	<u>Flooding / drainage projects</u> see agenda item 10 (Nov) for full update. GW and IW continue to lead and co-ordinate the flood group and provide updates via WhatsApp and email as urgency requires; updates also to be brought to each meeting. Action: PR to speak to BL to establish if any additional funding is available; HC to speak to NSDC (AH) about grants / funding for projects that may fit, and also see of NALC have any advice.	Oct-20	ongoing

20-26	HC	<u>Potholes/road issues</u> Eakring Road road surface continues to cause concerns; road sign at Osmanthorpe end is twisted / bent; 30mph sign near Ivy Farm needs cleaning; pothole at The Mill corner/on bridge Action – HC to chase issues and ask BL to chase Eakring Rd surface; HC to report poor footpath surface near Church and ground creep on the hill	Oct-20	ongoing
21-22	HC	<u>National Grid</u> Action - HC to chase up contact from office of Chairman of National Grid; also request a speed check / speedwatch in the area; see if the local Policing Team can offer help.	Sep-21	ongoing
22-10	IW	<u>Speeding on Southwell Rd</u> Monitoring strips were due to be placed during Sept - none have been seen as yet. Action - IW to chase plans to monitor traffic on A617	Apr-22	ongoing
22-17	HC	<u>Civility and Respect Project</u> Action - HC to review information, draft a policy to agree at a future meeting.	Sep-22	ongoing
23-04	IW/PR	<u>The Mill</u> Recent site visit from NCC included a review of the area; possibility of interactive speed signs is being reviewed. Action - IW is still monitoring / cashing for updates; PR to chase possibility of interactive speed signs	Feb-23	ongoing
23-05	HC/all	<u>CIL Funding</u> Due to recent flooding, it was agreed that there should be a refocus of attention with the potential to use (some) CIL funding on related projects. Action - updates will be added as proposals are received for review.	Feb-23	ongoing
23-09	HC/PR	<u>Belle Eau Park issues</u> After an initially hopeful response, no contact has been received recently; Locals continue to provide updttes and examples of issues; PR aware of concerns Action - HC to continue to chase Lineage to find out who the site manager / deliveries manager is, and draft a letter to outline issues and request a meeting to discuss / agree possible options; establish possible escalation process; PR to review at NSDC.	Apr-23	ongoing
23-11	HC	<u>Policy Review</u> Action - HC to amend 'last reviewed' dates on policies and ensure up to date on website.	Jul-23	ongoing
23-12	HC	<u>Website</u> Action - HC has arranged set up of Direct Debit for basic website tariff with existing provider (HugoFox)	Sep-23	closed
23-13	HC	<u>Village Welcome Letter</u> Action - HC to find and circulate / review at future meeting	Sep-23	ongoing
23-14	HC	<u>Footbridge surfaces</u> Action - HC has contacted Footpaths Team to see if anything can be done to improve slippery surfaces.	Oct-23	ongoing

23-15	HC	<u>Vacancy</u> Action - NSDC are aware of vacancy - vacancy needs to be advertised with potential for co-option if no election required.	Oct-23	ongoing
23-16	IW/SF	<u>WINGS</u> Action - IW and SF have got meeting booked with Principal (JS) on 7/11.	Oct-23	ongoing

7. WINGS

A meeting has been booked with Principal JS on 7th November and an update will be given at the next meeting (or sooner if any urgent matters).

8. Financial matters

- i) Balances – current account £7981.06, deposit account £7828.15, CIL £13938.30.
- ii) Clerk payment – payment for October was approved - proposed RSR, seconded SF.
- iii) Precept 2024/25 – a high level overview of plans was given ready for formal consideration at the next meeting – provisionally suggesting an increase of 4.5% which is below inflation but enables reserves to be maintained at an appropriate level. A final decision will be agreed at January's meeting.
- iv) Church donations 2023/24 – donations for the Church and for the war memorial were agreed at £1500 proposed RSR, seconded PM.
- v) Village Hall Donation and Hall Rental 2023/24 – a donation of £1500 and rental costs of £300 were agreed, proposed RSR, seconded PM.
- vi) Review any payments due – monthly website costs of £11.99 have been set up until further notice / further change needed (approved previously). An initial budget of £1500 to cover the early stage of investigative work (as part of the flooding review project) were agreed, proposed IW, seconded RSR.

9. Traffic Report

No issues reported / no known issues.

10. Flooding issues

An action group has been set up to review a number of areas– the aim is to review all possible aspects of how flooding affects the village and what can be done to recover, and to limit future damage. Initial thoughts are to try and plot information on a map to track what the issues are / have been and where - identify causes and possible solutions. There may be a variety of options but a better understanding is needed first, along with an organised approach. Feedback suggested that the most recent episode of flooding was different to previous in some cases in that water came up through the floors in some properties (e.g. near The Crops). There was also a surge from the fields which meant the area was overwhelmed. The next meeting will be 29th Nov and it is possible that the Parish Council will be approached to consider giving financial support.

It is possible to privately fund gulley cleansing, and costs could be shared with other villages if there was demand and an organised approach could be taken, RSR may have information on this. Consideration was given to the fact that hardstanding has increased, and that numbers of ponds have decreased (in general terms), both of which could be contributing factors. Reviewing the value of developing ponds could bring benefits in terms of wildlife, as well as assisting flood management, and there is an opportunity from an educational angle too. Funding opportunities could be widened from precept, CIL and LCF depending on projects. **ACTION – PR to speak to BL to establish if any additional funding is available; HC to speak to NSDC (AH) about grants / funding for projects that may fit, and also see if NALC have any advice (20-25).**

11. Potholes – reviewed in other discussion points.

12. Dog Fouling

Advice to be taken from NSDC in terms of the 'stick and flick' rules, and also what support is available to try and resolve issues in the area. **Action – HC to contact NSDC for advice (23-17).**

13. Meeting dates for 2024

Dates agreed were 8th Jan, 5th Feb, 4th March, 8th April, week of 13th May (AGM), 3rd June, 1st July, no meeting in August, 2nd September, 7th October, 4th November, no meeting in December. Dates may be subject to change but will be confirmed at future meetings.

Action – HC to book Hall (23-18).

14. Parish Council Vacancy

The vacancy needs to be advertised. If no election is called, co-option is available. **Action – Clerk to organise process (23-15).**

15. Correspondence

- i) NALC Consultation on Model Financial Regulations – comments to be collated by email – deadline 10th November.

16. Date of next meeting

8th January 2024 at 7.30pm

Meeting ended 9.05pm

.....Signed (Chair)

.....Date