

Kirklington Parish Council Meeting

Minutes of the Ordinary Parish Council held online (Zoom) on Mon 1st March 2021 (commencing 7.30pm).
Due to COVID-19 Lockdown this meeting was held online.

Present: Bob Radford (RSR)(Chair), Ian Woolridge (IW), Andrew Twidale (AT), Martin Smith (MS), Cllr Penny Rainbow (PR), Cllr Bruce Laughton (BL), Cllr Malcolm Brock; Helen Cowlan (HC) (Clerk)

Public: Dave and Annie Taylor (DT)

1. Apologies for absence

None.

2. Declaration of interest

None.

3. Minutes of last meeting

The minutes from the last meeting, held on 1st February 2021, were agreed as a true record and RSR confirmed that HC should sign on his behalf. Proposed AT, seconded SS.

4. Adjournment for matters to be raised by the public for future consideration, and County/District Councillor items

- *Spam Letter* – KPC members reviewed a letter about joining a neighbourhood group which had been pushed through the doors of some residents. Concerns were raised that it may not be genuine. **Action – HC to circulate a copy to residents by email encouraging them to be cautious about signing up / sharing personal information.**
- *Covid Update* – MB provided an overview of figures and advised that cases have increased, but are in line with figures for the County, and causes are being reviewed. Vaccinations are now being rolled out to people in their 60s, with some GP surgeries also offering it – the vaccination programme is going well.
- *Planning matters* – MB confirmed that a review of the application for a solar farm at Halloughton would be under review the next day and it would be interesting to see views shared.
- *School car parking* – BL confirmed that plans have been reviewed and was updated with information from KPC (see item 6).
- *A617 road resurfacing* – BL confirmed that whilst a section of the A617 through Kirklington is being prioritised for resurfacing, Highways are also trying to get caught up with surface issues that have arisen throughout the County during winter. IW confirmed that Highways (MD) will co-ordinate plans for mending storm drains with the resurfacing works (which is likely to be Q2/3 of this year). BL confirmed that scans will be done to review the structure, as well as the surface, and advised that any issues with should be raised asap so they can be resolved whilst still on site (once a date for works has been agreed). As an example, IW advised that works done to a grate have resulted in rubble needing to be cleared to ensure a clear flow.

5. Planning (HC)

- i) 8PB F/4239 – Kirklington 'A' Wellsite, Hockerton Rd – *Planning Application to retain the existing Kirklington Wellsite for a temporary extended period (2 years).*
The site has not been used for some time and is not visible – no issues anticipated. **Outcome: no objection (unanimous).**
- ii) 21/00164/HOUSE – *4 Forge Close – Erection of timber framed home gym, attached to existing detached double garage.*
DT confirmed the wording should show it will be attached to the double garage. **Outcome: no objection (unanimous).**
- iii) 21/00121/FUL – Land between Fallows End and Lynwood, Main Street – *proposed erection of dwelling and garage.*
It was felt that amended plans still demonstrated an overly dominating development, with the height being too high compared to neighbouring properties. It was noted that some changes had been made which had the potential to adversely impact neighbours, and that the proposals remained too large for the plot. It was felt that the new proposals had not addressed original concerns raised, and that no further comments had been made on concerns raised about drainage, or possible contamination of land. **Outcome: Objection (unanimous).**
- iv) 17/02124/FUL and 17/02125/LBC – Kedleston Group (WINGS) – *provision of internal & external door and window protection, introduction of anti-climb wire to eaves above external fire escape stair and new building mounted external lighting.* **DECISION: permission granted (assuming works not previously completed from 2017) – info only.**

Since the agenda was circulated, a planning request relating to Ivy Farm has been received. **Action – HC to circulate plans, negotiate a longer deadline, and set up a meeting to review the plans if a decision is need before April's meeting (21-14).**

Action – HC to submit responses to NSDC Planning Dept as above (21-14).

6. Action points review (HC/all)

Number	PC member	Subject	Date Raised	Status
16-45	HC	<p><u>Ivy Farm</u></p> <p>A planning application has been received to review proposals for the redevelopment of the site including conversion and new build. Attention must be given to the dyke which needs to be maintained and kept clear.</p> <p>Action: HC to organise request an extension to the deadline and organise a meeting to review plans.</p>	Nov-16	ongoing
17-53	HC	<p><u>School - Parking issues/ related CIL</u></p> <p>HC confirmed that there had been confusion about proposals and IW met NCC on site. Highways had objected to the plans for the car park's exit and suggested making it at a 90 degree angle which would have meant the removal of considerably more hedgerow (15m) which was not acceptable. IW confirmed that KPC funding would be revoked if such plans were approved. The Head confirmed that the School did not want hedgerow to be removed either. NCC (AC) advised that the new Highways Manager (SB) has given constructive advice about how to resubmit plans</p> <p>Action: none at this time / awaiting new submission</p>	Oct-17	ongoing
19-57	HC	<p><u>School Playing Field</u></p> <p>All actions have been completed. The draft usage agreement for the School playing field was submitted to NCC some time ago and no further updates have been received.</p> <p>Action: HC to contact NCC again to find out next steps.</p>	Nov-19	ongoing
20-01	RSR/HC	<p><u>Footpath hardcore</u></p> <p>Landowner has confirmed that additional stone will be added to level out the path, and reduce impacts of mud, whilst maintaining a natural feel to the area. Works to be completed when weather permits, at no cost to the Parish Council (for which KPC is very grateful).</p> <p>Action: HC to send formal thanks once works have been completed.</p>	Jan-20	ongoing
20-25	HC/IW	<p><u>Flooding / drainage projects</u></p> <p>IW provided an overview of the successful site meeting with NCC (MD). Works will be planned to divert excess water, which runs onto / along the A617, to the North Dyke (at the back of Ivy Farm). When the team reviews the pipes etc on the Main Road they will investigate the best course of action for routing the excess that flows into/through TB's land. The grill at the far end of the South Dyke could be repositioned to help water flow around debris that is captured. A review will be done of the manhole near the Church gates - water soaks into the Churchyard but it is not clear where it goes from there - the aim will be to try and divert it into the South Dyke. NCC will revisit Church Lane to understand the water flow down the lane. HC confirmed that a map / information has been received from IDB to advise that areas should be cleared / cut back this summer.</p>	Oct-20	ongoing

		Action: No further action at this time as awaiting proposals / confirmation from NCC; consideration must be given to the dyke at the back of Ivy Farm in terms of planning request, but also to ensure responsibilities for upkeep are clarified and upheld.		
20-26	HC/PR	<u>Potholes</u> It remains a frustration that potholes can be too shallow to qualify for repair, yet still create a great deal of noise disturbance (which isn't in criteria for repair). Some potholes appear to have been marked/highlighted for repair. Action – review at next meeting.	Oct-20	ongoing
21-01	HC	<u>Bridge repairs</u> The bridge on footpath 7 (behind the stable block) is cracking and rotting. The one near the old Police house near Greet Farm is also in need of attention Action: HC to chase repair.	Jan-21	ongoing
21-02	BL	<u>Robin Hood Road Signs</u> There are two signs for Robin Hood Caravan Park on Lockwell Hill (near the Go-Kart track). Action: HC to chase removal.	Jan-21	ongoing
21-05	HC	<u>Speeding lorries</u> Contact has been made with the new PCSO. Feedback has been received about Squires' lorries using Southwell Rd as a shortcut. Action – HC to inform local Policing team / PCSO and request speed checks. HC to enquire if any information is provided by the interactive speed signs. HC to chase response from PSCO and write to Squires.	Jan-21	ongoing
21-06	HC	<u>Burst tyre incident</u> The car owner has thanked the residents who helped him and has contacted NCC about the damage to his car.	Feb-21	closed
21-07	HC	<u>Southwell defibrillator</u> All actions have been completed.	Feb-21	closed
21-08	HC	<u>Planning application</u> All actions have been completed.	Feb-21	closed
21-09	HC	<u>Training Course</u> Action – HC to organise booking and payment for course.	Feb-21	ongoing
21-10	HC	<u>Festival</u> HC is liaising with organiser, and NSDC, to better understand Festival plans and processes. NSDC have confirmed a thorough process for review and that they will consult with the PC nearer the time. The event organiser will provide a site map when available and has been engaging with contact. Action – HC to contact Southwell Town Council for information about previous events held in the area; HC to consider how best to contact residents which may be most affected; HC to speak to contact at NSDC for greater understanding of processes	Feb-21	ongoing

21-11	HC/SS	<u>Rubbish / littering</u> Action – HC to pass on details of newly allocated PCSO for SS to contact for advice/next steps/chase response.	Feb-21	ongoing
21-12	HC	<u>Local Policing Team</u> Action – HC to circulate PCSO contact details and contact him with updates about current concerns with WINGS and speeding / traffic in the village.	Feb-21	ongoing
21-13	HC	<u>Parish Council Vacancy</u> AT will take over responsibility for defibrillator; SB will remain involved with the Village Hall for the time being. Action – HC to arrange for formal advertisement of vacancy.	Feb-21	ongoing

7. Financial matters (IW)

- i) Balances current account £18152.39 (inc £14500.00 CIL), deposit account £5323.04 (inc CIL funding £718.18).
- ii) Clerk payment – proposed RSR, seconded AT.

8. Traffic report (IW)

No reported issues since last meeting.

9. WINGS (IW)

There have been a few issues recently (including with the Armstrongs, and Ivy Farm). IW met with the School and it was confirmed that two students were expelled, with the remainder receiving a reminder about responsibilities and standards of behaviours expected. Last Monday, damage was caused in the Armstrongs' courtyard but whilst WINGS have confirmed they will cover costs of repairs, concerns remain about the value of previous reassurances. IW confirmed that a letter has been written to the Head of Education and Head of Care, however, the issue may have to be escalated as no response has been received yet. KPC members unanimously agreed that that a letter should be written to the Kedleston Group to escalate concerns if a response is not received. IW will advise WINGS about the Gate to Southwell Festival.

10. Correspondence (HC)

- i) NSDC Cycle and Car Parking Consultation – *collate/submit any comments.*
- ii) NALC COVID Updates – *summary of updates previously circulated in case of queries.*
- iii) NALC Training – *review email regarding HR/training event.*

11. AOB (HC)

- PSPO Consultation – whilst there are no public spaces within the Village, feedback will be given to update the Dog Warden about the ongoing issues with fouling. **Action – HC to submit comment (21-15).**
- Severn Trent – HC has received confirmation that works are being carried out along Southwell Road and Church Lane to assess and repair damage to drains.
- Defibrillator – AT confirmed he will now be responsible for checking the defibrillator.

12. Date of next meeting – 12th April 2021 7.30pm

Please note that in line with NALC and Government guidelines, annual meetings have been suspended until 2021. Monthly meetings will be held online during the lockdown period. As restrictions ease, the Parish Council will assess when face to face meetings can return to normal (in line with NALC and Government guidance).

Helen Cowlan

.....Clerk