

# Kirklington Parish Council Meeting

*Minutes for meeting on 6<sup>th</sup> March 2023 7.30pm*

Attendees: Cllr Bob Radford (RSR)(Chair), Cllr Martin Smith (MS)(Vice-Chair), Cllr Andrew Twidale (AT), Cllr Patrick Mitchell (PM), Cllr Graeme Wheatcroft (GW), Cllr Penny Rainbow (PR), Cllr Malcolm Brock (MB), Helen Cowlan (HC)(Clerk)

1. Apologies for absence  
Ian Woolridge and Sarah French were unavailable due to prior commitments – apologies were accepted by the Parish Council.
2. Declarations of interest  
None
3. Minutes of last meeting (6<sup>th</sup> February 2023)  
The date of the next meeting should have shown as March not April. The minutes of the Parish Council meeting held on 6<sup>th</sup> February 2023 were approved as a true record. Proposed MS, seconded AT.
4. Adjournment for matters to be raised by the public for future consideration, and County/District Councillor items (include reference to item 11).
  - *Sainsbury’s proposals* – MB advised the proposals are expected to be considered at next Planning Committee but are unlikely to be finalised.
  - *Saracen’s Head, Southwell* – MB advised that after some issues, and the building falling into disrepair, some remedial works are planned; it is understood that the lease for the business is available.
  - *Village Hall Health and Safety Policy* – RSR provided information about updates to the policy, including highlighting an opening checklist which RSR will complete at the start of each Parish Council meeting. AT confirmed an inspector was happy with proposals to block off one of the fire exits due to other exits being available.
  - *Kerbside glass recycling* – PR advised that the project has been given the go-ahead so vehicles will be ordered, properties audited for those wanting bins before ordering, and rounds will be designed. It is hoped that the service will start in March/April 2024.
  - *Bilsthorpe incinerator* – pre-application has been sought - there are proposals to build a new general waste incinerator (advice is being sought from County) – no further information has been received as yet.
  - *Theft* – AT advised of the theft of a Range Rover from Eakring Road; there has been anecdotal talk of thefts in Bilsthorpe area. Consider use of Faraday products to store keys. Police are advising not to approach culprits but do report concerns.
5. Planning (HC) – items for information only:
  - i) 22/02334/FUL Land at Highfields, Station Rd – installation of 16 ground mounted solar panels. **Outcome – planning permissions granted (info only).**
  - ii) 23/00071/TWCA Millbrook, Southwell Road – felling of two conifers and pollarding of two willows. **Outcome – permission granted (info only).**
  - iii) 23/00075/S73M Field ref 4804, Southwell Rd – variation to amend opening hours of dog field. **Outcome – permission granted (info only).**
6. Action points review (all)

Number	PC member	Subject	Date Raised	Status
16-45	HC	<u>Ivy Farm</u> NCC have advised of plans to improve the area including a concrete apron to divert rainwater to the 'northern' dyke.  <b>Action: awaiting info re plans for site.</b>	Nov-16	ongoing

19-57	HC	<p><u>School Playing Field</u></p> <p>Feedback on the document: clarify if it meant that motor vehicles, rather than 'wheeled' vehicles, should not access to make sure bicycles / pushchairs retain access; politely challenge proposals to charge for use of field as the School isn't charged for use of the Church / Village Hall facilities.</p> <p><b>Action: HC has contacted Head to see if an agreement can be put in place between School and PC while waiting for response from NCC.</b></p>	Nov-19	ongoing
20-25	HC/IW/GW	<p><u>Flooding / drainage projects</u></p> <p>IW will be bringing new contact at NCC up to speed and they may be introduced to TVIDB to strengthen links.</p> <p><b>Action: awaiting response from NCC.</b></p>	Oct-20	ongoing
20-26	HC/MB	<p><u>Potholes/road issues</u></p> <p>The trees at the top of the hill (near Coultas) appear to be causing an issue again as traffic observed to be being forced into the middle of the road. Gullies appear to be clear for now.</p> <p><b>Action – HC to report overhanging trees for review again.</b></p>	Oct-20	ongoing
21-22	HC/PR	<p><u>National Grid</u></p> <p><b>Action - HC to try and contact office of Chairman of National Grid; PR to request a speed check / speedwatch in the area</b></p>	Sep-21	ongoing
22-10	HC	<p><u>Speeding on Southwell Rd</u></p> <p>Speed / traffic monitoring checks have been requested for A617 and the Mill end of the Village. Road strips have been in place near Maxey's and near Hexgreave but unsure if this is linked.</p> <p><b>Action - awaiting updates from NCC</b></p>	Apr-22	ongoing
22-12	HC	<p><u>Policy Review</u></p> <p><b>Action - HC to amend 'last reviewed' dates on policies and ensure up to date on website.</b></p>	May-22	ongoing
22-17	HC	<p><u>Civility and Respect Project</u></p> <p><b>Action - HC to review information, draft a policy to agree at a future meeting.</b></p>	Sep-22	ongoing
22-19	HC/GW	<p><u>Highways</u></p> <p>Concerns have been directed to NCC Highways for review.</p> <p><b>Action - query has been chased - awaiting review.</b></p>	Nov-22	ongoing
22-20	HC	<p><u>Police surgeries</u></p> <p><b>Action - get dates and assess public interest</b></p>	Nov-22	ongoing
23-03	HC	<p><u>Footpath damage A617 near Church</u></p> <p>Footpath repaired - no further action at this time.</p>	Jan-23	closed
23-04	HC	<p><u>The Mill</u></p> <p>Hedges and Ivy are encroaching (bridge). Opportunity to review signage / road markings in the area.</p> <p><b>Action - awaiting outcome of BL raising with Highways (JH).</b></p>	Feb-23	ongoing
23-05	HC	<p><u>CIL Funding</u></p> <p><b>Action - HC to draft village consultation and establish potential costs for village signs and installation.</b></p>	Feb-23	ongoing

23-06	IW	<u>Defib lighting</u> IW has identified that solar lights are a good solution at reasonable cost but will carry out site visit for further review. <b>Action - IW to research options to improve lighting for defib at the school.</b>	Feb-23	ongoing
-------	----	--	--------	---------

7. WINGS (all) – *share / review any new information in relation to the School*

No updates.

8. Financial matters (IW):

- i) Balances – current account £2891.34, deposit account £7647.31, CIL £13161.50.
- ii) Clerk payment – payment for February was approved - prop RSR, sec AT.
- iii) NALC Annual Subscription – payment of £105.16 was approved - prop AT, sec RSR.
- iv) NSDC Coronation Grant – a grant of £150 can be applied for to support events (deadline 31<sup>st</sup> March) - unanimous support given to application.

9. Traffic Report (IW) – *review any incident / accident stats*

No new information.

10. Elections (HC)

All voters will need to take photo identification when voting – further details are available on NSDC’s website, or residents can contact HC for help.

All information from NSDC will be circulated to ensure that application packs can be completed and submitted by deadlines. HC can provide information from the electoral roll upon request, but is not permitted to circulate the whole list. It was agreed that information about becoming a Councillor would be circulated on the website and via email. **ACTION – HC to add / send updates (23-07).**

11. Road safety (PM)

PM enquired about the feasibility of a crossing on the A617 (for the safety of residents and WINGS) which would need to take into account visibility. PM enquired what options would be available for crossings (which types), reducing speed, and improving signage for pedestrians, cyclists and horse-riders. Although, historically, information has suggested that it is unlikely that steps would be taken if they interfered with the flow of traffic (as the backing up of traffic would need to be avoided), criteria may have changed so it could be worth reviewing. **ACTION - HC to email BL / NCC to enquire what options are available (23-08).** Proposed RSR, seconded AT.

12. NALC Legal updates (HC)

Timings of the Annual Meetings will be dictated by whether or not an election is contested or not – further information would be circulated during April once all applications have been received. For this reason, when setting the date of the Annual Meeting(s), it was assumed that it would be contested to ensure the maximum timeframe is allowed for.

13. Potholes (RSR)

Nothing new to raise at this time.

14. Correspondence (HC) –

- i) NSDC Coronation updates - *information from NSDC (no beacons).*
- ii) Village Hall thanks – *formal thanks received for donation to Hall.*
- iii) NALC Financial Updates – *about VAT and large contract thresholds.*
- iv) NSDC Planning Information – *updated about Permitted Development Rights.*
- v) Newark Community First Aid – *volunteer drive.*

HC to circulate information for reference.

15. Date of next meeting – *3<sup>rd</sup> April 2023 at 7.30pm*