

Kirklington Parish Council Meeting

Minutes for the Parish Council meeting held on 7th November 2022 7.30pm

Present: Bob Radford (RSR)(Chair), Martin Smith (MS), Graeme Wheatcroft (GW), Patrick Mitchell (PM), Helen Cowlan (HC) (Clerk).

Public: none

1. Apologies for absence

Andrew Twidale (AT) and Ian Woolridge (IW) due to illness, Sarah French (SF) due to work commitments, Cllr Malcolm Brock and Cllr Bruce Laughton due to prior engagements. Apologies were accepted by the Parish Council.

2. Declaration of interest

None.

3. Minutes of last meeting

The minutes from the ordinary Parish Council meeting held on 3rd October 2022 were approved as a true record – proposed MS / seconded RSR.

4. Adjournment for matters to be raised by the public for future consideration, and County/District Councillor items.

- *Bins* – PR advised a consultation is due out on enabling glass to be recycled collected for recycling using kerbside bins. Consideration needs to be given to noise impacts, as well as additional costs for lorries, crews and bins. The cost of brown bins for garden waste is increasing from £35 to £37 p/year with funds going back in to environmental maintenance in the area.
- *Rural crime* – a recent farm burglary in Napthorne occurred after drones being spotted in the area (confirmed as not Police drones).
- *Updates from MB (via email)* – after some boundary error amendments being made, the final version of the Conservation Area boundary, along with the Draft Appraisal and Management Plan, was presented to Cabinet on 1 Nov, with the final adopted version of the Appraisal being ready early 2023. The British Heart Foundation operate a national network to provide an overview of defibrillator locations, and is synchronised with emergency services systems. This ensures locations are known and encourages systems to be maintained. They are requesting all defibrillators be registered with the scheme (Kirklington's already are).
- *Highways query* – RSR has received a concern from a resident about boulders that have appeared at the end of driveways and could cause damage if clipped. **Action – Clerk to contact NCC to establish responsibility before reviewing if action should be taken; GW to follow up informally in the first instance (22-19).**
- *Poppies* – RSR formally thanks PM for putting up the poppies.
- *Highways issues* – Clerk advised a resident has reported issues at The Mill – pothole on bridge and a street light that is permanently on, as well as the accident (see item 9). Action – Clerk to report ivy that is growing and taking over in that area (bridge/wire fence/telegraph pole).

5. Planning:

- i) 22/01715/TWCA Lin Cottage, Main Street – felling and trimming of trees (see application). **Outcome – permission granted (info only).**
- ii) 22/01979/TWCA Old Forge Cottage, Main Street – fell of willow tree. **Outcome – permission granted (info only).**
- iii) F/4450 Whip Ridding Farm Wellsite, Eakring Road - Planning application to retain the existing wellsite for a temporary extended period. **Email received but NCC shows status as closed/granted.**

Additionally, 22/01592/LDC, Linden House, Southwell Rd – proposed solar panels to the south elevation - has been granted since the agenda was produced (info only).

6. Action points review

Number	PC member	Subject	Date Raised	Status
16-45	HC/PR	<u>Ivy Farm</u> HC and PR have contacted NSDC to request help in contacting the landowners to clear land and liaise with neighbour for access. Action: HC to revisit IDB responsibilities and contact for review	Nov-16	ongoing
17-53	HC	<u>School - Parking issues</u> No issues / updates at this time. Will raise again as needed.	Oct-17	closed
19-57	HC	<u>School Playing Field</u> Feedback on the document: clarify if it meant that motor vehicles, rather than 'wheeled' vehicles, should not access to make sure bicycles / pushchairs retain access; politely challenge proposals to charge for use of field as the School isn't charged for use of the Church / Village Hall facilities. Action: HC to contact Tracy to see if an agreement can be put in place between School and PC while waiting for response from NCC.	Nov-19	ongoing
20-25	HC/IW/GW	<u>Flooding / drainage projects</u> Southern' dyke - awaiting landowner clearing their side before residents will join together to clear their sections. HC/IW in contact with MD at NCC to see if/how drainage issues can be improved in other areas as reviewed previously. Action: awaiting response from NCC.	Oct-20	ongoing
20-26	BL	<u>Potholes/road issues</u> Although previous gaps have been filled, the quality of repairs is poor with lots of material falling away already, especially near National Grid. Clearing gullies for water to flow away from road / into dykes would help. Action – HC to speak to NCC again.	Oct-20	ongoing
21-22	HC/PR	<u>National Grid</u> Action - HC to try and contact office of Chairman of National Grid; PR to request a speedcheck / speedwatch in the area	Sep-21	ongoing
22-10	HC	<u>Speeding on Southwell Rd</u> Hockerton have been chased for info. NCC have advised that although the areas don't suggest a priority for checks, monitoring can be requested from mid-Jan (due to current volumes of such requests). Action - Clerk to ask again for speed monitoring in January (The Mill and A617)	Apr-22	ongoing
22-12	HC	<u>Policy Review</u> Action - HC to amend 'last reviewed' dates on policies and ensure up to date on website.	May-22	ongoing
22-13	HC	<u>Hedges</u> no new issues Action - HC to chase issues near Coultas (previously reported to Highways) again.	Jun-22	ongoing

22-16	HC	<u>Top Dam</u> Water level has fallen and exposed land - possible issue with gauge / equipment. Landowners emailed. Action - HC to ask if AT can contact landowners	Jul-22	ongoing
22-17	HC	<u>Civility and Respect Project</u> Action - HC to review information, draft a policy to agree at a future meeting.	Sep-22	ongoing
22-18	HC	<u>GTSF 2022</u> All actions have been completed - further updates will be circulated as received.	Sep-22	closed

7. WINGS (IW/all)

No updates or known issues. Resident has advised of new issues currently despite staffing changes – potentially change of Head/Principal (tbc).

8. Financial matters

- i) Balances – will be confirmed at the next meeting (or by email if anything of note/urgency).
- ii) Clerk payment – October's payment authorised – proposed RSR, seconded MS.
- iii) Village Hall donation 2022/23 – donation of £1200 was agreed and IW will be able to provide details of plans for the funding that is needed. Proposed RSR, seconded PM.
- iv) Village Hall Hire 2022 – *payment of £300 was agreed. Proposed MS, seconded GW.*
- v) Christmas tree – payment for Church Christmas Tree was agreed at approx. £100. Proposed PM, seconded MS.
- vi) Review any payments due – *will be reviewed at next meeting.*

Additionally, NALC have confirmed that our external auditor will remain the same (pkf Littlejohn).

9. Traffic Report (IW)

27/10 – car hit a fence post on the bend near The Mill / Dyke.

6/11 – two car accident between Eakring Lane and Brackner Lane, emergency services attended along with the air ambulance. Road was closed for approx. 6 hours.

10. Meeting dates for 2023 (HC)

2023 dates agreed as 9th Jan, 6th Feb, 6th March, 3rd April, May will be dependent on elections (tbc), 5th June, 3rd July, 4th Sept, 2nd Oct, 6th Nov. No meetings in August or December. Dates may be subject to change but will be included on each agenda in line with required notice periods.

11. Village Surgeries (HC)

PCSO David Keightley has confirmed potential availability for doing surgeries. RSR advised PC Deb Bakin may be another contact. **Action – Clerk to email residents to establish appetite and then agree dates accordingly as needed (22-20).**

12. Potholes (RSR)

Potholes have been identified as needing attention at locations on Southwell Rd and Normanton Lane. **Action – Clerk to report to NCC (20-26)**

13. Hedge (AT)

Advice suggests that the hedges have been trimmed – will get update at next meeting.

14. Planning Training (GW/HC)

GW and HC gave an overview of planning training which was useful and interesting, with two slides in particular being of use as a point of reference for future decision making (material considerations etc). Consideration could be given to creating a planning checklist. **Action - Clerk to circulate information (20-21).**

15. Litter picking (GW)

NSDC have confirmed that they can provide equipment for adhoc litter picks, whilst awaiting a new, more organised, scheme being finalised that may have the potential for more organised / regular groups in the future. **Action – PR to review what insurance requirements may be for along the A617.**

16. Correspondence (HC):

- i) NSDC Services – *an overview was given of services that may be provided e.g. grounds maintenance, graffiti removal, playground inspections etc.*
- ii) Trees for Climate Project – *overview of NSDC's project provided, and will be circulated to residents.*

17. Date of next meeting

9th January 2023 at 7.30pm.

Meeting ended at 21.05.